

# **HOUSEKEEPER / CLEANING POSITION**

White Pine Resort is looking for a hardworking team player who enjoys the outdoors and is interested in the perks that working at a ski resort bring! These include an exciting team atmosphere surrounded by snowy mountains you can ski/shred for free to employee discounts on site, discounts at partner resorts, and discounts with select outdoor retail companies.

## Reports To:

General Manager

This position attends to all facilities with integrity and attention to detail. The goal is to create a clean and orderly environment for guests which is a critical factor in maintaining and strengthening reputation. Areas of responsibility include lodge common areas and lodge bathrooms, with the inclusion of the White Pine cabins and campground.

### The Details:

- Wage: Depends on experience, to be discussed with interested applicants during interview.
- **Position Type**: Year-round with flexible hours, must be able to work weekends.
- Schedule: Hours may vary depending on business needs and season. May include weekends and holidays.
- Location: White Pine Ski Resort.

### **Responsibilities**:

- Perform a variety of cleaning activities such as sweeping, mopping, vacuuming, dusting, sanitizing, and polishing.
- Notify management of any damages, deficits and/or disturbances.
- Deal with reasonable complaints/requests with professionalism and patience.
- Check stocking levels of all consumables and request replacement when appropriate.
- Restock consumables as appropriate (i.e., paper products, soaps, cleaning product, etc.).
- Adhere to rules regarding health and safety and be aware of any company-related policies.
- Take trash to dumpster and place empty, clean, trash bag liners in cans.
- Maintain clean and orderly common areas (interior as well as exterior) whether located at the base area lodge, the campground, or the cabins.

### **Requirements and Qualifications:**

- Experience as a cleaner or housekeeper with knowledge of basic cleaning techniques ideal.
- Ability to work with little supervision and maintain a high level of efficient performance.
- Customer-oriented and friendly.
- Prioritization and time management skills a must.
- Work quickly and efficiently without compromising quality.
- Work well unsupervised.
- Be able to lift up to 40 pounds.
- Ability to walk up and down several flights of stairs while working.
- Ability to maintain a professional appearance and interact positively with guests.
- Must be able to speak, read, and understand English.
- A high level of responsibility and reliability required.



**Note:** This description is not intended to be an exhaustive list of all duties, responsibilities, or qualifications associated with the job.

All job opportunities are located at White Pine Ski Resort, located 10 miles from the town of Pinedale, Wyoming, in the Wind River Mountains of the Bridger-Teton National Forest. Housing is not provided; however, RV space may be provided if needed during the summer months (approximately mid-June thru mid-September).

White Pine Resort is an Equal Opportunity Provider, Operating under USFS Special Use Permit in the Bridger-Teton National Forest. All employees of White Pine Resort must pass a preemployment background check.

### To Apply:

All candidates must fill out an application to be considered for employment. Call 307-367-6606 or email questions to <u>info@whitepinewyoming.com</u>.

